

Message Text

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INFO OCT-01 ISO-00 SSO-00 /016 R

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DRAFTED BY S/S-EX:JBMORAN

APPROVED BY S/S-EX:JBMORAN

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O 161657Z JAN 76

FM SECSTATE WASHDC

TO AMEMBASSY COPENHAGEN IMMEDIATE

LIMITED OFFICIAL USE STATE 009260

EXDIS

FOLLOWING REPEAT STATE 009260 ACTION MOSCOW BRUSSELS MADRID
JAN 14.

QUOTE: LIMITED OFFICIAL USE STATE 009260

EXDIS

E.O. 11652: N/A

TAGS: OVIP (KISSINGER, HENRY A)

SUBJECT: SECVISIT - FUNDING

EXDIS CAPTION CAN BE REMOVED WHEN VISIT ANNOUNCED PUBLICLY.

THE FOLLOWING INSTRUCTIONS CONCERN THE AUTHORIZATION,
FUNDING AND VOUCHERING FOR EXPENDITURES MADE IN ANTICIPATION OF AND IN CONNECTION WITH THE SECRETARY'S VISIT.
THE BUDGET AND FISCAL OFFICER OR OTHER ACCOUNTABLE
AMERICAN EMPLOYEE AT POST IS ASKED TO EXERCISE CLOSE
PERSONAL SUPERVISION AND CONTROL TO INSURE THAT CHARGES
ARE PROPERLY OBLIGATED AND DOCUMENTED AND REPORTED
CORRECTLY.

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1. APPROPRIATION 1960522; ALLOTMENT 6K-10017: CHARGE
THE FOLLOWING, AND ONLY THE FOLLOWING, TO THIS ALLOTMENT:

A. ALL COSTS FOR LODGING, MEALS AND INCIDENTALS FOR THE
SECRETARY AND FOR ANY OTHER PARTY MEMBER SPECIFICALLY
AUTHORIZED BY SUBSEQUENT MESSAGE(S).

B. REPRESENTATION FUNCTIONS HOSTED BY THE SECRETARY.

C. THE COST OF MEALS FOR LOCALS AND MARINE SECURITY
GUARDS, BUT FOR NO OTHER AMERICAN EMPLOYEES, WHO WORK
SHIFTS IN EXCESS OF EIGHT HOURS. NOTE: IF MEALS PUR-
CHASED IN HOTEL GET SEPARATE BILL, THEY MUST NOT REPEAT
NOT BE INCLUDED ON SAME BILL FOR ROOM RENTALS.

D. VOUCHERING INSTRUCTIONS: VOUCHERS FOR EXPENSES
CHARGED TO THIS ALLOTMENT SHOULD BE CLASSIFIED, "LIMITED
OFFICIAL USE - PURSUANT TO 31 USC, SECTION 107-RS291". IN
ADDITION TO THE REQUIREMENTS FOR REPORTING EXPENDITURES
UNDER FS-477 PROCEDURES, ONE COPY EACH OF THE VOUCHER AND
SUPPORTING DOCUMENTS AND RECEIPTED BILLS SHOULD BE
FORWARDED TO THE EXECUTIVE DIRECTOR S/S-EX.

2. APPROPRIATION 1960113; ALLOTMENT 1001; OBLIGATION
602207; OBJECT 2589: THE FOLLOWING EXPENSES INCURRED FOR
DEPARTMENT OF STATE PERSONNEL ACCOMPANYING THE SECRETARY,
MEMBERS OF THE SECRETARIAT AND STATE SECURITY ADVANCE
TEAMS INCLUDING SY TECHNICAL TEAMS SHOULD BE CHARGED TO
THIS ALLOTMENT:

A. BASIC COST OF HOTEL ROOMS, INCLUDING TAXES BUT
EXCLUSIVE OF ALL CHARGES FOR RESTAURANT, LAUNDRY AND
SIMILAR PERSONAL SERVICE CHARGES WHICH WILL BE FOR THE
PERSONAL ACCOUNT OF THE OCCUPANT WHO WILL BE RESPONSIBLE
FOR SETTLING WITH THE HOTEL BEFORE DEPARTURE.

B. COST OF ALL HOTEL ROOMS USED FOR OFFICES, CONTROL
ROOMS, PRESS ROOM, ETC. INSTRUCT HOTEL MANAGEMENT NOT
REPEAT NOT TO ACCEPT ANY FOOD OR BEVERAGE CHARGES TO
THESE ROOMS.

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C. COST OF HOTEL ROOMS USED BY SY AGENTS FOR OFFICIAL
PURPOSES AND FOR CAR RENTALS WHEN AUTHORIZED BY THE
SENIOR MEMBER OF THE SY ADVANCE TEAM.

D. VOUCHERING INSTRUCTIONS: COPIES OF ALL OBLIGATING
DOCUMENTS TOGETHER WITH COPIES OF ALL PAID BILLS SHOULD
BE FORWARDED TO THE EXECUTIVE DIRECTOR, S/S-EX.

3. APPROPRIATION 1960113, ALLOTMENT 2034: THE FOLLOWING EXPENSES INCURRED FOR US SECRET SERVICE (USSS), NATIONAL SECURITY COUNCIL (NSC) AND WHITE HOUSE COMMUNICATIONS AGENCY (WHCA) PERSONNEL BOTH ACCOMPANYING SECRETARY OR MEMBERS OF ADVANCE TEAMS, SHOULD BE CHARGED TO THIS ALLOTMENT:

A. BASIC COST OF HOTEL ROOMS INCLUDING TAXES BUT EXCLUSIVE OF RESTAURANT, LAUNDRY ETC., CHARGES WHICH

ARE FOR THE PERSONAL ACCOUNT OF THE OCCUPANT.

B. COST OF HOTEL ROOMS USED BY THE USSS AND WHCA FOR OFFICIAL PURPOSES AND FOR CAR RENTALS WHEN AUTHORIZED BY THE SENIOR USSS/WHCA REPRESENTATIVES.

C. FOR ALL CHARGES AGAINST THIS ALLOTMENT SEPARATE, REPEAT SEPARATE, FS-477'S FOR NSC, USSS AND WHCA WITH SUPPORTING DOCUMENTS AND RECEIPTED BILLS SHOULD BE FORWARDED TO THE DEPARTMENT, ATTN: BF/FS, MR. KEN DAY.

4. PRESS: MEMBERS OF THE PRESS ACCOMPANYING THE SECRETARY ARE RESPONSIBLE FOR PAYING THEIR OWN HOTEL BILLS.

5. AIRCRAFT CREW: CREW MEMBERS FROM THE SECRETARY'S AIRCRAFT AND CREW MEMBERS OF ANY OTHER AIRCRAFT USED IN SUPPORT OF THE VISIT ARE INDIVIDUALLY RESPONSIBLE FOR PAYING THEIR OWN HOTEL BILLS.

6. EOD TEAMS: MEMBERS OF MILITARY ORDINANCE DISPOSAL TEAMS (EOD) WHO WORK AND TRAVEL WITH THE USSS ARE LIMITED OFFICIAL USE

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RESPONSIBLE FOR PAYING THEIR OWN HOTEL BILLS.

7. OTHER EXPENSES:

A. ALL COSTS FOR OUT OF COUNTRY TDY PERSONNEL WITH EXCEPTION OF A/OC AND A/SY PERSONNEL USED IN SUPPORT OF THE VISIT WILL BE BORNE BY THE REGIONAL BUREAU.

B. ALL EXPENSES INCURRED FOR: (I) AMERICAN AND FSL OVERTIME; (II) VEHICLE RENTALS; (III) EQUIPMENT RENTALS; (IV) ALL TELEPHONE INSTALLATION AND SERVICE CHARGES; (V) PRINTING; (VI) SUPPLIES; AND (VII) REPRESENTATION FUNCTIONS HOSTED BY EMBASSY OFFICERS IN HONOR OF THE SECRETARY AND PARTY ARE ALL CHARGEABLE TO THE POST'S ALLOTMENTS.

8. POST SHOULD COORDINATE WITH HOTEL ON BILLING PROCEDURES. INSURE ROOMS ONLY ARE ON OFFICIAL ACCOUNTS. PERSONAL CHARGES ARE RESPONSIBILITY OF OCCUPANT. SUGGEST SEPARATE BILLS.

9. THE ADMINISTRATIVE OFFICER ACCOMPANYING PARTY IS AUTHORIZED TO INCUR ADDITIONAL CHARGES AND DRAW FUNDS AGAINST ALL ACCOUNTS MENTIONED HEREIN.

10. ALL QUESTIONS REGARDING FUNDING OF THE VISIT SHOULD BE DIRECTED TO S/S-EX AND/OR DISCUSSED WITH THE

ADMINISTRATIVE OFFICER ACCOMPANYING THE PARTY.

11. REPORTING:

WHEN BULK OF HOTEL AND OTHER BILLS RECEIVED FOLLOWING VISIT NOTIFY THE DEPARTMENT IMMEDIATELY (S/S-EX) OF TOTAL AMOUNTS EXPECTED TO BE CHARGED AGAINST ALLOTMENTS SPECIFIED IN PARAGRAPHS 1 AND 2 ABOVE. WOULD APPRECIATE RECEIVING THIS INFORMATION WITHIN THREE WEEKS AFTER CONCLUSION VISIT. KISSINGER UNQUOTE KISSINGER

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Disposition Approved on Date:
Disposition Authority: morefirh
Disposition Case Number: n/a
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Disposition History: n/a
Disposition Reason:
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Document Unique ID: 00
Drafter: EX:JBMORAN
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Margaret P. Grafeld
Declassified/Released
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EO Systematic Review
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To: COPENHAGEN
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